

Jennings Local Schools Acceptable Use Procedures For Personal Portable Electronic Devices

Cell phones, iPhones, iPods and other devices may be used until 8:00 AM, and then all devices must be turned off and put away.

IF PERMITTED BY A TEACHER, iPods and other music listening devices (not communication devices) may be used in study hall. They may also be used in that teacher's classroom if permitted, via Stop Light System.

Students will not be permitted to use a cell phone camera or any recording device anywhere in the school during the school day, without appropriate permission. In addition, at no time will cell phone cameras, or any other recording device be permitted in the bath/rest rooms, the locker rooms or any dressing/changing areas located in the Jennings Local Schools or in these same designated areas at any school related function and/or event.

In addition, the following will apply: Stop Light System, Green = Tech. Devices Permitted (No Texts/Calls), Yellow = Teacher Permitted Tech. Devices Only, Red = No Technological Devices. These will be hung up in the Classroom and Auditoria.

- Cell phones, iPhones, iPads, and other technology devices **MAY NOT** be used between classes in the hallways.
- Cell phones, iPhones, iPads, and other technology devices will follow the Stop Light System
- iPods and other listening devices may be used during classes as indicated in the Stop Light System, with the following restrictions:
 - The earphones/earpiece must be plugged into the device
 - One, and only one, earphone/earpiece may be worn at a time
 - The music being played must not be loud enough to be heard by another person
- A student **MUST** see the office staff or administrator if he/she is not feeling well, and that individual will determine whether or not the student should go home. Any attempt to bypass the administration or office staff and have the parent come to school to pick up the student will result in a non-legitimate absence. If a student contacts a parent via a cell phone because he does not feel well and then the parent comes to school to pick the student up, this will not be a legitimate absence.

Consequences for violating the Electronic Device Policy:

- 1st Violation- Device taken away; Device returned to student at end of day
- 2nd Violation- Device taken away; Detention issued; Device returned to parent at end of day
- 3rd Violation- Device taken away and parents notified to keep at home with an opportunity to earn it back after 30 days; In-School Suspension issued

If an electronic device is taken away from a student because the Electronic Device Policy was violated, the school administration has the right to search that device and its contents, including messages, images, and other items.

No student is allowed to take pictures, video, or any recordings of any other student or staff member without that person's knowledge.

Taking such a picture, video, or recording is a Violation of the Code of Conduct and may result in further discipline. Any such picture, video, or recording may be confiscated by school administration and/or destroyed.

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Students must circle the "Y" column for both statements below and have all signatures in place prior to being permitted to use a personal electronic device on school grounds.

Y N I have read and understand the Jennings Local Schools' *Acceptable Use Procedures for Personal Portable Electronic Devices* guidelines and agree to the terms as stated.

Y N I understand that I am responsible for following the Jennings Local Schools' *Student Acceptable Procedures for Network and Internet Access* at all times while using my portable device.

Student Name: _____ Date: _____

Student Signature: _____

Parents/Guardians must circle the "Y" column for the statement below and have signature in place prior to the student being permitted use a personal electronic device on school grounds.

Y N I have read and understand the Jennings Local Schools' *Acceptable Use Procedures for Personal Portable Electronic Devices* guidelines and agree to the terms as stated.

Y N I give my child permission to use a portable electronic device in school.

Parent/Guardian Name: _____ Date: _____

Parent/Guardian Signature: _____

_____ *I do not want my child to be permitted to use a portable electronic device in school.*

*Please sign and return this page to the **District Technology Coordinator**.*

Administrator Use Only:

Make/Model of Device _____

Device MAC Address: _____

_____ *Sticker Issued*

_____ *Administrator Initials*